



# Department of Public Health and Human Services

## FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Mindy Warner / Krayola Kids Child Care

**Type:** Renewal Inspection      **Date:** 10/12/2017      **Time:** 09:30 AM

**Director:** Melinda Warner

**Contact:** \_\_\_\_\_

**Licensing Worker:** Fern Sutherland      **Phone #:** (406) 751-5932

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**Time:** 09:30 AM # **children:** 10 # **under 2:** 2 # **caregivers:** 2  
**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_  
**Time:** \_\_\_\_\_ # **children:** \_\_\_\_\_ # **under 2:** \_\_\_\_\_ # **caregivers:** \_\_\_\_\_

**STAFF RATIOS**

Yes	1. License
Yes	2. Overlap

**BUILDING/FIRE REQUIREMENTS**

No	<p>3. Inside Facility</p> <p><b>37.95.121(1)</b>  <b>(1)</b> Cleaning materials, flammable liquids, detergents, aerosol cans, and toxic materials must be kept in their original containers and in a place inaccessible to children. They must be used in such a way that will not contaminate play surfaces, food, food preparation areas, or constitute a hazard to the children.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found toxic materials (hair products) in bathroom cupboards were accessible to the children in care.</p> <p><b>The Plan of Correction was accepted on November 6, 2017.</b></p>
Yes	4. Fire Safety
No	<p>5. Equipment</p> <p><b>37.95.720(3)</b>  <b>(3)</b> High chairs, when used, must have a wide base and a safety strap. Portable high chairs that hook onto tables are not allowed.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found one high chair did not have straps.</p> <p><b>The Plan of Correction was accepted on November 6, 2017.</b></p>
Yes	6. Exiting

**OUTDOOR TOUR**

Yes	7. Play Area
Yes	8. Swimming

**PROGRAM ISSUES**

No	<p>9. Supervision</p> <p><b>37.95.172(1)(2)</b>  <b>(1)</b> Caregivers must supervise children at all times.  <b>(2)</b> The provider and all caregivers shall be responsible for direct care, protection, supervision, and guidance of children through active involvement or direct observation.  <b>The intent of this rule was not met:</b></p> <p>Based on observation and interview, an infant was alone in a locked room even though Provider had stated no children were in there.</p> <p><b>The Plan of Correction was accepted on November 6, 2017.</b></p>
Yes	10. Provider Responsibilities
Yes	11. Activities
N/A	12. Night Care

**HEALTH ISSUES**

Yes	13. Illness Exclusion
No	<p>14. Health Prevention</p> <p><b>37.95.183(2)(a-g)</b>  <b>(2)</b> A first aid kit must be kept on site at all times and must at a minimum contain :  <b>(a)</b> Unexpired syrup of ipecac (one ounce bottle) which may be administered only upon directive from the Emergency Montana Poison Control Center or upon directive of the local emergency service program (i.e., 911 operator, local hospital, or physician);  <b>(b)</b> Sterile, absorbent bandages;  <b>(c)</b> A cold pack;  <b>(d)</b> Tape and a variety of band-aids;  <b>(e)</b> Tweezers and scissors;  <b>(f)</b> The toll free number for the Emergency Montana Poison Control Center, 1(800) 222-1222;  <b>(g)</b> Disposable single use gloves.</p> <p><b>The intent of this rule was not met:</b></p> <p>Based on interview, provider was unable to show CCL a 1st Aid kit.</p> <p><b>The Plan of Correction was accepted on November 6, 2017.</b></p>

**MEDICATION**

Yes	15. Administration
Yes	16. Storage

**INFANTS/TODDLERS**

Yes	17. Diapering
Yes	18. Feeding
Yes	19. Bathing
No	<p>20. Sleeping</p> <p><b>37.95.1005(3)(a)</b>  <b>(a)</b> Infants shall not be routinely allowed to sleep in a car seat, infant swing or other apparatus.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found an infant had been left sleeping in a car seat in a locked room unsupervised.</p> <p><b>The Plan of Correction was accepted on November 6, 2017.</b></p>
Yes	21. Activities
Yes	22. Outdoor Activities

**NUTRITION/FOOD ISSUES**

Yes	23. Sanitation
Yes	24. Meal Frequency
Yes	25. Special Diet

**TRANSPORTATION**

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N/A	26. Basic Requirements
N/A	27. Child Passenger Safety

**WRITTEN RECORDS**

Yes	28. Parent Information
No	<p>29. Facility Records</p> <p><b>37.95.141(1)</b>                  (1) The facility shall keep a daily attendance record of the children for whom care is provided.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found the daily attendance record was not accurate, listing 11 children as signed in while only 10 children were actually present.</p> <p><b>The Plan of Correction was accepted on November 6, 2017.</b></p> <p><b>37.95.141(2)</b>                  (2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.  <b>The intent of this rule was not met:</b></p> <p>Based on interview, provider stated facility did not have a current master list.</p> <p><b>The Plan of Correction was accepted on November 6, 2017.</b></p>
No	<p>30. Child File Review</p> <p><b>37.95.141(5)(a-d)</b>                  (5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:                  (a) written information on each child explaining any special needs of the child, including allergies;                  (b) a release or authorization of persons allowed to pick up the child;                  (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and                  (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and  <b>The intent of this rule was not met:</b></p> <p>Based on review of 20 children's records, CCL found one file had an incomplete Emergency Contact form. See enclosed copy of children's record review. Also, please note that the Non-Ingestible Medication form needs to be signed and dated ANNUALLY by parents.</p> <p><b>The Plan of Correction was accepted on November 6, 2017.</b></p>
Not Observed	31. Medication File
Yes	32. Caregiver File Review
Yes	33. First Aid Requirements

**ADMINISTRATIVE RECORDS**

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process